附件1

**党员领导干部落实主体责任的谈话工作情况统计表(样表)**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **级别** | **领导**  **干部**  **人数** | **开屐**  **谈话**  **人数** | **总数** | **任**  **前**  **谈**  **话** | **集**  **体**  **廉**  **政**  **谈**  **话** | **集**  **体**  **约**  **谈** | **谈话提醒** | | | | | | | | | | | | | **政**  **治**  **纪**  **律** | **组**  **织**  **纪**  **律** | **廉**  **洁**  **纪**  **律** | **群**  **众**  **纪**  **律** | **X**  **作**  **纪**  **律** | **生**  **活**  **纪**  **律** |
| **总数** | **咬耳**  **扯袖** | **红脸**  **出汗** | **省部级** | | **地厅级** | | **县处级** | | **乡料级** | | **其他** | |
| **咬耳**  **扯袖** | **红脸**  **出汗** | **咬耳**  **扯袖** | **红脸**  **出汗** | **咬耳**  **扯袖** | **红脸**  **出汗** | **咬耳**  **扯袖** | **红脸**  **出汗** | **咬耳**  **扯袖** | **红脸**  **出汗** |
| 省部 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 地厅 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 县处 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 总计 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

填报单位： 填报人： 联系电话：

填表说明：

1．领导干部人数是指：在编各单位领导班子成员人数。2.开展谈话人数是指：在编的领导干部中开展了谈话的人数。3.任前谈话、集体廉政谈话、集体约谈按《党员领导干部落实主体责任操作手册》中定义进行界定，新增为统计内容。4.谈话提醒为主要统计内容，例行廉政谈话纳入统计范围。4.提醒内容中，对1名谈话对象涉及多项纪律的，可重复计算。提醒内容次数可多于谈话对象人次。

附件2

**党员领导干部落实主体责任开展谈话工作明细表**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **谈话人**  **(姓名、单位、职务）** | **谈话对象**  **(姓名、单位、职务）** | **谈话类型** | **谈话时间** | **谈话地点** | **谈话主要内容** | **涉及纪律类型** | **谈话方式** | **备注** |
|  |  |  |  |  |  |  |  |  |
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填表兑明：

1．本表供各级领导干部谈话提醒时填写，每次谈话均应有记录。

2．季度上报时本表仅需上报省部级、地厅级领导干部谈话提醒工作开展情况。

3．谈话类型在任前廉政谈话、集体廉政谈话、集体约谈、谈话提醒中填报：涉及纪律类型在六项纪律类型中填报单项多项均可.

4．谈话方式为下拉菜单，在咬耳扯袖、红脸出汗中选择。